

# Minutes of Regular Meeting

## The Board of Directors Fort Cherry School District

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A Regular Meeting of the Board of Directors of Fort Cherry School District was held Monday, July 20, 2020, beginning at 6:30 PM via Zoom electronic meeting / held in the Learning Commons at the High School located at 110 Fort Cherry Road, McDonald, PA 15057.

The following members were present:

Mrs. Jodi McKay	Mr. Eugene Briggs
Mrs. Cynthia Gaskill	Mrs. Jeanine Miles
Mr. Louis Ursitz	Mrs. Julie Sepesy
Mrs. Dawn Fiori	Ms. Beverly Schwab
Mrs. Melinda Errett	

The following members were excused/absent:

None

The following non-members were present:

Dr. Jill M. Jacoby, Superintendent  
Mrs. Jessica L. Drylie, Business Manager/Board Secretary  
Mr. Bill Andrews, Solicitor, Andrews and Price

The following community members were present:

List of all members that attended virtual session will be filed with official Board minutes

**I. Executive Session (6:30pm)**

Executive Session was held starting at 6:30pm and ending at 7:03pm to discuss Personnel, Legal, and Contractual matters.

**II. Call to Order, Pledge of Allegiance, and Roll Call**

By Whom: President Miles

Time: 7:09pm

**III. Approval of Agenda - Regular Meeting of July 20, 2020**

1<sup>st</sup>: Mrs. Errett

2<sup>nd</sup>: Mrs. Fiori

Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori to approve the agenda of the Regular Meeting of July 20, 2020. Motion passed unanimously, 9-0.

**IV. Remarks by Visitors**

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

None

**V. Presentations**

None

**VI. Action on the approval of Minutes – Regular Meeting of June 22, 2020**

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the minutes of the Regular Meeting of June 22, 2020. Motion passed unanimously, 9-0.

**VII. Secretary's Correspondence**

None

**VIII. Treasurer's Actions**

**A. Action on the approval of Bills for Payment**

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mrs. Errett                      Motion: 9-0

Ms. Schwab made a motion, which was seconded by Mrs. Errett that the Board approve the Bills for Payment. Motion passed unanimously, 9-0.

**B. Action on the approval of the Treasurer's Report Account Summaries**

1<sup>st</sup>: Mrs. Gaskill                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 9-0

Mrs. Gaskill made a motion, which was seconded by Mrs. Fiori that the Board approve the Treasurer's Report Account Summaries. Motion passed unanimously, 9-0.

**C. Action on the approval of the Budget Control Reports**

1<sup>st</sup>: Mrs. Gaskill                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 9-0

Mrs. Gaskill made a motion, which was seconded by Mrs. Fiori that the Board approve the Budget Control Reports. Motion passed unanimously, 9-0.

**IX. Reports**

**A. Board Reports**

None

**B. Solicitor's Report**

None

**C. Superintendents Report**

Mrs. Drylie reported that 2019/2020 school year will result in a preliminary surplus of close to \$200,000. The auditors started the 2019/2020 audit but we will not know final audited financials until October 2020. Mrs. Drylie also read an update to the District paving project and the canopy project. Dr. Jacoby gave an update with the District's reopening plan and the parent survey.

**X. Personnel and Curriculum**

**A. Action on the approval of the Substitute Lists for the 2020/2021 school year**

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Mrs. Fiori that the Board approve the Substitute Lists for the 2020/2021 school year. Motion passed unanimously, 9-0.

**B. Action on the approval for the Superintendent to make additions to the Substitute Lists for the 2020/2021 school year**

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 9-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz that the Board approve the Superintendent to make additions to the Substitute Lists for the 2020/2021 school year. Motion passed unanimously, 9-0.

**C. Action on the employment of an Elementary Professional Employee (Kindergarten) from the presented Order of Merit List, effective the 2020/2021 school year per the FCEA bargaining agreement**

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the employment of an Elementary Professional Employee (Kindergarten) from the presented Order of Merit List, effective the 2020/2021 school year per the FCEA bargaining agreement. Motion passed unanimously, 9-0.

- D. Action on the employment of two (2) Elementary Professional Employee's (1st Grade) from the presented Order of Merit List, effective the 2020/2021 school year per the FCEA bargaining agreement

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. Errett                      Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve the employment of two (2) Elementary Professional Employee's (1st Grade) from the presented Order of Merit List, effective the 2020/2021 school year per the FCEA bargaining agreement. Motion passed unanimously, 9-0.

- E. Action on the employment of a Title I Reading/Math full time Professional Employee from the presented Order of Merit List, effective the 2020/2021 & 2021/2022 school years only, per the FCEA bargaining agreement

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 9-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz that the Board approve the employment of a Title I Reading/Math full time Professional Employee from the presented Order of Merit List, effective the 2020/2021 & 2021/2022 school years only, per the FCEA bargaining agreement. Motion passed unanimously, 9-0.

- F. Action on the employment of a High School Science Professional Employee from the presented Order of Merit List, effective the 2020/2021 school year per the FCEA bargaining agreement

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the employment of a High School Science Professional Employee from the presented Order of Merit List, effective the 2020/2021 school year per the FCEA bargaining agreement. Motion passed unanimously, 9-0.

- G. Acknowledge the Sabbatical leave request for a Professional Employee for the entire 2020/2021 school year

President Miles acknowledged the Sabbatical leave request for a Professional Employee for the entire 2020/2021 school year.

- H. Action on the employment of Melina Robinson (McConnell) for a 2.50 hour/day cafeteria worker per the FCSD Maintenance/Food Service Bargaining Unit Agreement, effective the 2020/2021 School Year

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the employment of Melina Robinson (McConnell) for a 2.50

hour/day cafeteria worker per the FCSD Maintenance/Food Service Bargaining Unit Agreement, effective the 2020/2021 School Year. Motion passed unanimously, 9-0.

- I. Action on the approval of the following Employment Agreements and Salary increases, pending Solicitor's final review and approval:
1. Pam Staley - Administrative Assistant to the Superintendent
  2. Renee Miller - Accounting Coordinator
  3. Jason Dorsch - Director of Facilities
  4. David Zoeller - Technology Assistant
  5. David Buchowski - District Police Officer
  6. Patricia Fedinetz - Food Service Manager
  7. Sally Cowden - Food Service Clerk
  8. John Sullivan - District Resource Officer
  9. Thomas Scarpone - Athletic Director
- 1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. Errett                      Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve the following Employment Agreements and Salary increases, pending Solicitor's final review and approval:

1. Pam Staley - Administrative Assistant to the Superintendent
  2. Renee Miller - Accounting Coordinator
  3. Jason Dorsch - Director of Facilities
  4. David Zoeller - Technology Assistant
  5. David Buchowski - District Police Officer
  6. Patricia Fedinetz - Food Service Manager
  7. Sally Cowden - Food Service Clerk
  8. John Sullivan - District Resource Officer
  9. Thomas Scarpone - Athletic Director.
- Motion passed unanimously, 9-0.

- J. Action on the approval to hire two (2) full time daylight Cleaners (One for Elementary and one for High School) per the FCSD Maintenance/Food Service Bargaining Unit Agreement, effective the start of the 2020/2021 school year
- 1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 9-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz that the Board approve to hire two (2) full time daylight Cleaners (One for Elementary and one for High School) per the FCSD Maintenance/Food Service Bargaining Unit Agreement, effective the start of the 2020/2021 school year. Motion passed unanimously, 9-0.

- K. Action on the approval to hire bus monitors for the Elementary bus runs per the FCSD Secretary Bargaining Unit Agreement, for the 2020/2021 school year only

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mrs. Errett                      Motion: 9-0

Ms. Schwab made a motion, which was seconded by Mrs. Errett that the Board approve to hire bus monitors for the Elementary bus runs per the FCSD Secretary Bargaining Unit Agreement, for the 2020/2021 school year only. Motion passed unanimously, 9-0.

- L. Action on the approval of the Fusion Flex Agreement for the purchase of digital learning curriculum from Intermediate Unit 1, pending Solicitor's final review and approval

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Ms. Schwab                      Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Ms. Schwab that the Board approve the Fusion Flex Agreement for the purchase of digital learning curriculum from Intermediate Unit 1, pending Solicitor's final review and approval. Motion passed unanimously, 9-0.

## **XI. Buildings and Grounds**

- A. Action on the approval of the five (5) year Service Agreement between Fort Cherry School District and Johnson Controls Fire and Security for Camera and Fire Alarm maintenance (Budgeted in General Fund), pending Solicitor's final review and approval

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the five (5) year Service Agreement between Fort Cherry School District and Johnson Controls Fire and Security for Camera and Fire Alarm maintenance (Budgeted in General Fund), pending Solicitor's final review and approval. Motion passed unanimously, 9-0.

## **XII. Transportation**

- A. Action on the approval of the District Bus Stops for the 2020-2021 school year

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the District Bus Stops for the 2020-2021 school. Motion passed unanimously, 9-0.

- B. Action on the approval for the Superintendent to make changes to the Bus Stops for the 2020-2021 school year (any changes will be approved at the next regularly scheduled Board Meeting)

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 9-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz that the Board approve the District Bus Stops for the 2020-2021 school. Motion passed unanimously, 9-0.

### **XIII. Finance**

- A. Action on the approval of a five (5) year lease with Ford Business Machines for the District copiers and printers (Budgeted in General Fund), pending Solicitor's final review and approval  
1<sup>st</sup>: Mrs. Errett      2<sup>nd</sup>: Mrs. Fiori      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve a five (5) year lease with Ford Business Machines for the District copiers and printers (Budgeted in General Fund), pending Solicitor's final review and approval. Motion passed unanimously, 9-0.

### **XIV. Technology**

- A. Action on the approval to suspend Student Chromebook Fees for the 2020/2021 School Year only  
1<sup>st</sup>: Ms. Schwab      2<sup>nd</sup>: Mrs. Errett      Motion: 9-0

Ms. Schwab made a motion, which was seconded by Mrs. Errett that the Board approve to suspend Student Chromebook Fees for the 2020/2021 School Year only. Motion passed unanimously, 9-0.

### **XV. Athletics**

- A. Action on the approval of Miss Mackenzie Garry, Volunteer for Varsity Football  
1<sup>st</sup>: Mrs. Errett      2<sup>nd</sup>: Mrs. Fiori      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve Miss Mackenzie Garry as a Volunteer for Varsity Football. Motion passed unanimously, 9-0.

- B. Action on the approval of Mr. Brady Whalen, Volunteer for Varsity & 7th & 8th Grade Football  
1<sup>st</sup>: Mrs. Errett      2<sup>nd</sup>: Mrs. Fiori      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve Mr. Brady Whalen as a Volunteer for Varsity Football. Motion passed unanimously, 9-0.

- C. Action on the approval of Mr. Kevin Garry, Volunteer for Varsity & 7th & 8th Grade Football  
1<sup>st</sup>: Ms. Schwab      2<sup>nd</sup>: Mrs. Errett      Motion: 9-0

Ms. Schwab made a motion, which was seconded by Mrs. Errett that the Board approve Mr. Kevin Garry as a Volunteer for Varsity Football. Motion passed unanimously, 9-0.

- D. Action on the approval of Mr. Clarence Edwards, Varsity Boys Basketball Assistant Coach, per the FCEA Bargaining Agreement

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve Mr. Clarence Edwards as the Varsity Boys Basketball Assistant Coach, per the FCEA Bargaining Agreement. Motion passed unanimously, 9-0.

- E. Action on the approval for the District to eliminate transportation services for all Co-op sports/activities for the 2020/2021 School Year only (Transportation must be provided by students/parents)

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 9-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz that the Board approve the District to eliminate transportation services for all Co-op sports/activities for the 2020/2021 School Year only (Transportation must be provided by students/parents). Motion passed unanimously, 9-0.

- F. Action on the approval to suspend Pay to Participate Fees for the 2020/2021 School Year only

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 9-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz that the Board approve the District to suspend Pay to Participate Fees for the 2020/2021 School Year only. Motion passed unanimously, 9-0.

- G. Action on the approval of the Golf co-op agreement between Fort Cherry School District and Washington School District

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mrs. Sepesy                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Sepesy that the Board approve the Golf co-op agreement between Fort Cherry School District and Washington School District. Motion passed unanimously, 9-0.

- H. Action on the approval to update the Health and Safety Plan for Athletics & Extracurricular's

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mrs. Errett                      Motion: 9-0

Ms. Schwab made a motion, which was seconded by Mrs. Errett that the Board approve the update of the Health and Safety Plan for Athletics & Extracurricular's. Motion passed unanimously, 9-0.



**XVI. Activities**

- A. Acknowledge the resignation of Mrs. Catherine Peairs, Sr. Class Sponsor

President Miles acknowledged Mrs. Catherine Peairs resignation as the Sr. Class Sponsor and thanked her for her service.

**XVII. Textbooks and Supplies**

There were no Textbook and Supply items.

**XVIII. Policy**

- A. Action on the approval of revisions to Policy #217 Graduation Requirements

1<sup>st</sup>: Mrs. Errett                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the revisions to Policy #217 Graduation Requirements. Motion passed unanimously, 9-0.

**XIX. Miscellaneous**

- A. Action on the approval of Fort Cherry School District's Health and Safety Plan for Phased School Opening

1<sup>st</sup>: Mrs. Gaskill                      2<sup>nd</sup>: Mrs. Errett                      Motion: 9-0

Mrs. Gaskill made a motion, which was seconded by Mrs. Errett that the Board approve the Fort Cherry School District's Health and Safety Plan for Phased School Opening. Dr. Jacoby stated that this includes a traditional, five day model/schedule. Motion passed unanimously, 9-0.

- B. Action on the approval for the 2020/2021 IU1 Educational Service Agreement

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Ms. Schwab                      Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Ms. Schwab that the Board approve the 2020/2021 IU1 Educational Service Agreement. Motion passed unanimously, 9-0.

- C. Action on the approval to suspend Parking Permit Fees for the 2020/2021 School Year only

1<sup>st</sup>: Mrs. Sepesy                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 9-0

Mrs. Sepesy made a motion, which was seconded by Mr. Ursitz that the Board approve the suspension of Parking Permit Fees for the 2020/2021 School Year only. Motion passed unanimously, 9-0.

**XX. Public Comment**

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

No public comment

**XXI. Executive Session**

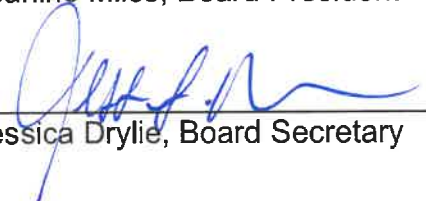
This item was not held.

**XXII. Adjournment**

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mrs. Errett                      Motion: 9-0

Ms. Schwab made a motion, which was seconded by Mrs. Errett that the Board approve the adjournment of the Regular Meeting of July 20, 2020. Motion passed unanimously, 9-0, and the meeting adjourned at 7:40pm.

  
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Mrs. Jeanine Miles, Board President

  
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Mrs. Jessica Drylie, Board Secretary